

No. _____

IN RE: THE GUARDIANSHIP	§	IN THE PROBATE COURT
	§	
OF _____	§	OF
	§	
INCAPACITATED	§	Hamilton COUNTY, TEXAS

ANNUAL ACCOUNT FOR THE PERIOD
THROUGH

TO THE HONORABLE JUDGE OF SAID COURT:

NOW COMES _____, Guardian of the Estate herein, and respectfully presents this verified account pursuant to the provisions of Section 1163 of the Texas Estates Code.

1. PERIOD OF ACCOUNT. This accounting covers the twelve-month period shown above.
2. OPENING FIGURES. The property of the Estate, as shown on the Inventory, Appraisement & List of Claims **[OR]** the last Annual Accounting approved on _____, was as follows:

REAL PROPERTY

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

TOTAL REAL PROPERTY \$ _____

PERSONAL PROPERTY

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

TOTAL PERSONAL PROPERTY \$ _____

CASH ON HAND Listed by account number and bank location.

_____	\$ _____

_____	\$ _____

TOTAL CASH ON HAND \$ _____

OPENING FIGURES - TOTAL PROPERTY AND CASH ON HAND \$ _____

3. PROPERTY NOT PREVIOUSLY REPORTED. The following property has come into the hands of your Guardian which has not been previously reported to the Court:

_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL PROPERTY NOT PREVIOUSLY REPORTED \$ _____

4. CHANGES. The changes in the Estate are as shown in the attached Exhibit "A", and are summarized as follows:

A. _____	\$ _____
B. _____	\$ _____
C. _____	\$ _____

TOTAL CHANGES IN PROPERTY \$ _____

5. RECEIPTS. The receipts of the Estate are as shown in the attached Exhibit "B", and are summarized as follows:

Interest on Estate Accounts	\$ _____
Refunds	\$ _____
Rental Income	\$ _____
Dividends	\$ _____
Proceeds from Sale of Estate Assets	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL RECEIPTS \$ _____

6. **DISBURSEMENTS.** The disbursements of the Estate are as shown in the attached Exhibit "C", and are summarized as follows:

Support and Maintenance by Order dated: _____ *	\$ _____
Medical Expenses by Order dated: _____	\$ _____
Attorney's Fees by Order Dated _____	\$ _____
Bond Premium by Order Dated _____	\$ _____
Bank Charges by Order Dated _____	\$ _____
Taxes by Order Dated _____	\$ _____
Other Expenditures by Order Dated:	
_____	\$ _____
_____	\$ _____
_____	\$ _____
Purchase of Assets	\$ _____
TOTAL DISBURSEMENTS	\$ _____

*If there is a monthly allowance in place, please provide the date the Order was signed and the monthly amount authorized.

7. **PROPERTY AND CASH ON HAND.** The property currently being administered and cash remaining in the hands of your Guardian are as follows:

<u>REAL PROPERTY</u>	
_____	\$ _____

_____	\$ _____

TOTAL REAL PROPERTY	\$ _____

<u>PERSONAL PROPERTY:</u> Confirmations of securities attached.	
_____	\$ _____

_____	\$ _____

_____	\$ _____

TOTAL PERSONAL PROPERTY	\$ _____

CASH ON HAND: Verifications are attached.

_____	\$ _____

_____	\$ _____

_____	\$ _____

TOTAL CASH ON HAND	\$ _____
TOTAL PROPERTY AND CASH ON HAND	\$ _____

8. **SAFEKEEPING.** The following assets belonging to the Estate are being held subject to safekeeping agreements or in the Court's Registry: Confirmations of safekeeping are attached.

_____	\$ _____

_____	\$ _____

TOTAL ASSETS IN SAFEKEEPING	\$ _____

9. **UNPAID DEBTS.** The following debts and expenses of the Estate have not been paid and are presently due and owed by the Estate:

_____	\$ _____

_____	\$ _____

_____	\$ _____

TOTAL UNPAID DEBTS	\$ _____

10. **CLAIMS.** The claims which have been presented against the estate are as follows (Reference TEC §1163.001(1)(a):

_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL CLAIMS	\$ _____

11. OTHER FACTS NECESSARY FOR A FULL UNDERSTANDING OF THE CONDITION OF THE ESTATE, INCLUDING, BUT NOT LIMITED TO THE PAYMENT OF INSURANCE AND TAXES, IF ANY, ON ASSETS OF THE ESTATE:

12. RECONCILIATION. The following is a summary and reconciliation of the foregoing paragraphs of this account:

		Cash	Total Estate
2	Opening Figures		
3	Property Not Previously Reported		
4	Changes In Property		
5	Receipts		
6	Disbursements		
	Total 2 through 6		
7	Property And Cash On Hand		
8	Assets In Safekeeping		
	Total 7 through 8		
9	Unpaid Debts		
10	Claims		
	Total Net Value Of Estate		

WHEREFORE, PREMISES CONSIDERED your Guardian prays that the Court review and approve said Account.

Respectfully submitted

_____, guardian

ATTORNEY FOR GUARDIAN

THE STATE OF TEXAS §
§
COUNTY OF Hamilton §

Guardian, _____, being first duly sworn, upon his/her oath, deposes and says that:

I am the Guardian in the above entitled and numbered cause. I have read and examined the foregoing Annual Account which is to be filed in this cause and:

- A. *The account contains a true, correct and complete statement of the matters to which the account relates;*
- B. *the guardian has paid the bond premium for the next accounting period;*
- C. *the guardian has filed all tax returns of the ward due during the accounting period; and*
- D. *no taxes were owed by the ward during the accounting period.*

[OR]

the guardian has paid all taxes the ward owed during the accounting period;

- 1. *the amount of the taxes was \$ _____;*
- 2. *the date the guardian paid the taxes was _____;*
- 3. *the governmental entity to which the taxes were paid was _____.*

[OR]

the guardian has NOT paid all taxes the Ward owed during the accounting period for this(these) reason(s): _____.

[OR]

the guardian has NOT filed all tax returns of the Ward due during the accounting period for the reason that _____.

Guardian

SWORN TO AND SUBSCRIBED this ____ day of ____ 20__.

Notary Public, State of Texas

No. _____

IN RE: THE GUARDIANSHIP § IN THE PROBATE COURT
OF _____ § OF
INCAPACITATED § Hamilton COUNTY, TEXAS

VERIFICATION OF FUNDS ON DEPOSIT

The undersigned, an officer of the financial institution named below, hereby certifies that _____, Guardian of this Estate, had on deposit with this institution as of _____ in the following accounts, the amounts shown below:

Checking Account No. _____ \$ _____

Savings Account No. _____ \$ _____

Certificate of Deposit No. _____ \$ _____

Signed this _____ day of _____, 20 _____.

Bank

By _____
Name: _____
Title: _____

No. _____

IN RE: THE GUARDIANSHIP
OF _____
INCAPACITATED

§
§
§
§
§

IN THE PROBATE COURT
OF
Hamilton COUNTY, TEXAS

VERIFICATION OF SECURITIES

The undersigned, an _____, hereby certifies that
_____, Guardian of this Estate, had on deposit with
_____ as of the __ day of _____, 20__, the following assets:

_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____

SIGNED this _____ day of _____, 20__.

No. _____

IN RE: THE GUARDIANSHIP	§	IN THE PROBATE COURT
	§	
OF _____	§	OF
	§	
INCAPACITATED	§	Hamilton COUNTY, TEXAS

CONFIRMATION OF SAFEKEEPING

The undersigned, an officer of the financial institution named below, hereby certifies that _____, Guardian of the Estate, had on deposit with this institution as of _____ in the following accounts, the following described securities or other assets held subject to orders of the Court:

Checking Account No. _____	\$ _____
Savings Account No. _____	\$ _____
Certificate of Deposit No. _____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

SIGNED this _____ day of _____, 20__.

_____, Bank
, Texas

By _____
Name: _____
Title: _____

No. _____

IN RE: THE GUARDIANSHIP	§	IN THE PROBATE COURT
	§	
OF _____	§	OF
	§	
INCAPACITATED	§	Hamilton COUNTY, TEXAS

ORDER APPROVING ANNUAL ACCOUNTING

On this day the Annual Account of this Estate was heard and considered by the Court, and after examining the Account and hearing the evidence in support of same, the Court finds as follows:

1. That the Court has jurisdiction of this proceeding and of the subject matter as required by law;
2. The Annual Accounting has remained on file for a full ten days before being considered; and
3. That the Annual Account has been audited and settled by the Court and should be approved as filed.

IT IS, THEREFORE, ORDERED ADJUDGED AND DECREED that the Annual Account is hereby APPROVED, and the Clerk of this Court is FURTHER ORDERED to re-issue Letters of Guardianship consistent with the prior orders of this Court.

SIGNED this _____ day of _____, 20 ____.

JUDGE PRESIDING

APPROVED:

Telephone: _____
Telecopier: _____
ATTORNEY FOR GUARDIAN

Telephone: _____
Telecopier: _____
ATTORNEY AD LITEM